

# PROJECT WORKSHOP 2: SUMMING UP THE FIRST WORKPACKAGE AND PLANNING NEXT STEPS

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14-15.09.2020





## **Timeline**



Project Start: 15.01.2020

2nd Project Workshop: 16.09.2020

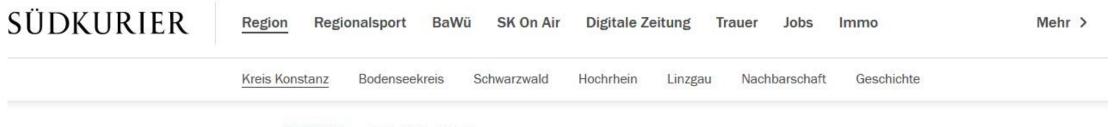
9 months of the project implementation





#### Success: activities

• Kick-off workshop on 17.-18.2.2020 at the University of Konstanz



RADOLFZELL 11. März 2020, 12:11 Uhr

# Universität Konstanz zu Besuch am BSZ: Internationale Delegation informiert sich über Ausbildung von Berufsschullehrern

Teilnehmer aus Ukraine, Italien, Österreich und Deutschland interessieren sich für Berufsausbildung im dualen System und die Angebote des Berufsschulzentrums Radolfzell.



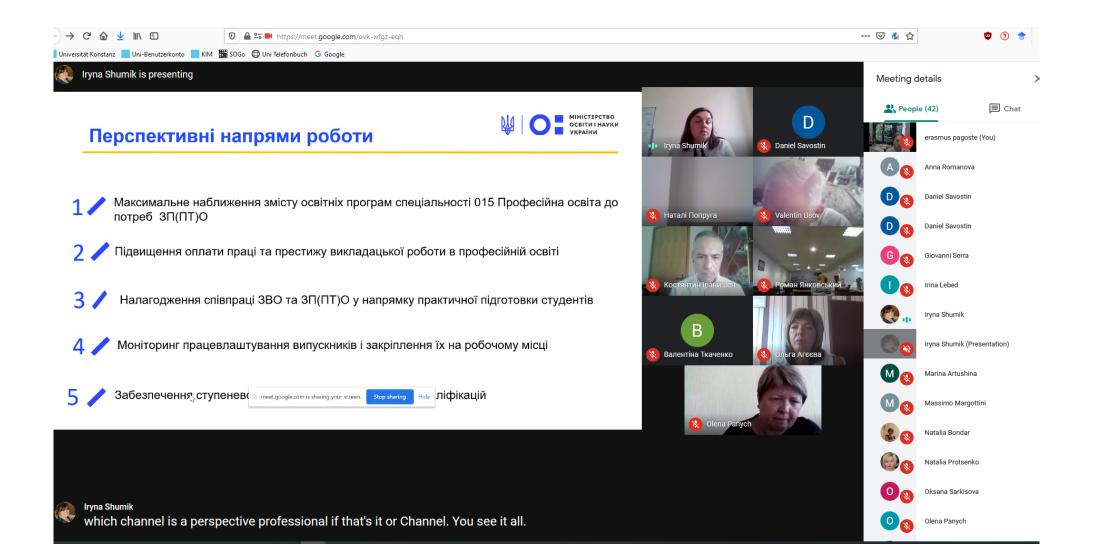
Internationale Gäste informieren sich über das Angebot des Berufsschulzentrums Radolfzell. | Bild: Oksana Melnyk





#### Success: activities

- Round table on 14.-15.9.2020, organised by NTU, online
- More than 45 participants
- Discussions on the critical topics
- Participation of the EU partners



17.09.2020 4



## Success: activities

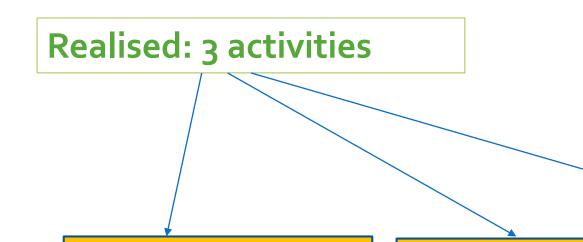
- The 2<sup>nd</sup> project workshop, online
- Discussion of the project progress
- Summary of the WP1
- Discussions of the further steps on the WP2 and WP3





## Problems: activities

## Planned: 7 activities



1st Project workshop in Konstanz on 17.-18.2.2020 2st Project workshop virtuell on 16.-17.9.2020

1st Round Table on 14.-15.9.2020

4 activities have been rescheduled for 2021



# Problems: activities

	Start: 15.01	ucture as of 17.06.20											Number of activities Legend:
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MES							ğ		-				WU: Organisation of VTE and practice, teaching in vocational cor
IVET													TRE: Soft Skills development, KPI in soft skills, professionalisation
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2021	Jan 21	Feb 21	Mär 21	Apr 21	Mai 21	Jun 21	Jul 21	Aug 21	Sep 21	Okt 21	Nov 21	Dez 21	
													rescheduled event





Co-funded by the Erasmus+ Programme f the European Union

PAGOSTE, Temporal Structure as of 17.06.20

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			(O.Greuling, and ST		Dates: 4.5-7.5							
			from Freiburg)									
COIN												
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	Wien,				R: WU					R: WU		R: WU
	R: WU				Dates: 17.5- 20.5.21							
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# Success: WP1 Preparation

# 1P Preparation, IVET

#### Analysis of governance of vocational teacher education

#### **Tasks**

- + present governance of vocational teacher education in EU countries
- + develop scientifically reliable instruments for needs analysis of targets groups (vocational school teachers, management, HEI students)
- + conduct needs analysis by means of developed instruments
- + process collected data
- + write an institutional report
- + summarise findings in the structured report
- + conduct a round table with the involvement of target groups and work out a national roadmap for changes in vocational teacher education governance in Ukraine

write a report on work package 1P

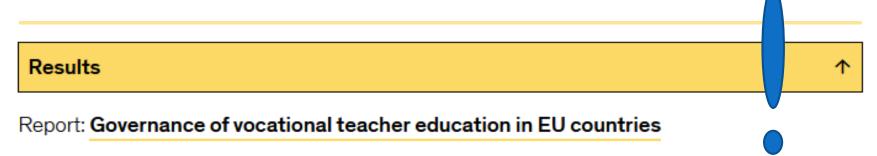
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#### Success: WP1

• Available on the <u>website</u> (See "Work packages" or "Results")



Instruments for need analysis of project target groups

Institutional Report: Professional education and vocational education teachers in Ukraine: experience of the National Transport University

Institutional report: Current state of vocational teacher training at South Ukrainian National Pedagogical University named after K.D. Ushynsky

Institutional report: Analysis of system of vocational teacher education and its governance at Kyiv National Economic University named after Vadym Hetman

Institutional report: Analysis of system of vocational teacher education and its governance at Ukrainian Engineering Pedagogics Academy (UEPA)

Structural Report: Analysis of national survey results on governance in vocational teacher education in Ukraine



For Ukrainian partners:
please refer to it in your learning process!



# Success: WP5

#### QUALITY ASSURANCE STRATEGY OF ERASMUS+ PROJECT PAGOSTE

#### Aim:

- provide the project consortium with standards, criteria, procedures and mechanisms, which will assure that
  - the project is delivered in a consistent and high-quality way,
  - the project results (deliverables) and activities are in compliance with the project objectives,
  - they comply with the national legislation, EACEA requirements for project implementation;
  - they meet needs and expectations of target groups;
  - they are of high quality

#### It contains

- √ standards
- √ tools
- ✓ methods



# Success: WP5. Matrix for internal and external monitoring and evaluation

		External		Internal						
What	Who	How	When	Who	How	When				
Project process  Management	NEO Ukraine	Field monitoring	Within the 1st year	Project members	Internal project evaluation	During PWS				
				Project members	Sheets Oral feedback	During PWS				
Financial management	Financial audit	External auditing	After the project end	Financial manager at UKON	Checking and monitoring documentation sent by partners	Continuously				
Communication	N/A	N/A	N/A	Project members	Internal project evaluation sheets	During PWS				
				Project members	Oral feedback	During PWS				
WP implementation	NEO Ukraine	Field monitoring	Within the 1st year	WP leader	WP report	After the completion of the WP				
	External experts (planned to invite the representatives	On-site visits and feedbacks	During the 2nd and the 3rd year	Task leader	Reports documented in minutes	During the jour fixe and PWS				
	of the Seminars for further training and the representatives of the Ministry for Education of Baden- Württemberg)			All project partners	Partners self-evaluation of work progress	Every year				
Project activities/events	Participants of the events	Evaluation sheets for events, Mentimeter online tool	During staff trainings, round tables	Responsible and hosting partners	Self-evaluation sheets for organisation of events	During staff trainings and other events				
Project deliverables	NEO Ukraine	Field monitoring	Within the 1st year	WP leader	WP report	After the completion of the WP				
	Critical friend (researcher from the sphere VTE and VET)  On-site visits and review of relevant deliverables		Once per year	Task leader	Reports documented in minutes	During the jour fixe and project workshops				
17.09.2020				All partners	Peer review	During the production and upon delivery of the result				



# Success: WP5. Plan of the usage of quality control tools

What	Who	How	When	To whom
Work package report	WP leader	Electronically; hard copy; oral presentation	Electronically => within two weeks after the WP completion; hard copy => during the nearest activity; orally presentation => during the nearest Jour fixe or PWS	Electronically => project consortium; hard copy => coordinator; oral presentation => project consortium
Partners self- evaluation form of work progress Internal project evaluation sheet	All project partners  All project members who participate in		From 1 till 20 of December of each project year  During each PSW	Coordinator  Coordinator
Event evaluation sheets for participants		Hard copy; electronically	During each project activity	Coordinator
Self-evaluation sheets for organisation of events		Hard copy/electronically	Within three weeks after each project activity	Coordinator



The collection of annexes and templates on Google Drive and on the project website



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Project log

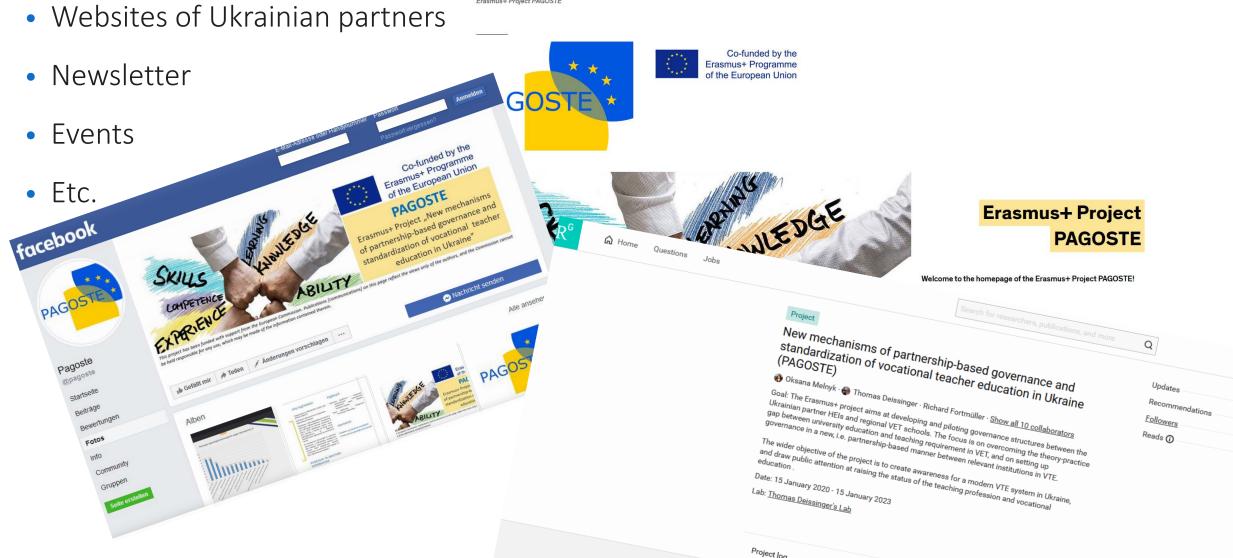
#### Success: WP6 Dissemination

• Website PAGOSTE in English and Ukrainian

• Official Facebook page (please like and share!)



• Official page in Researchgate



Erasmus+ Project PAGOSTE



#### Multilateral partnership agreement:

- Agreed
- Signed
- Sent

#### Bilateral partnership agreement with the Ministry of Education and Science of Ukraine:

- Agreed
- Signed
- Sent
- Received

The scan copies were sent to the Project Officer on 06.08.2020 within the deadline extension





PROJECT MANAGEMENT HANDBOOK OF ERASMUS+ PROJECT PAGOSTE



Co-funded by the Erasmus+ Programme of the European Union The main aim of the project management handbook is:

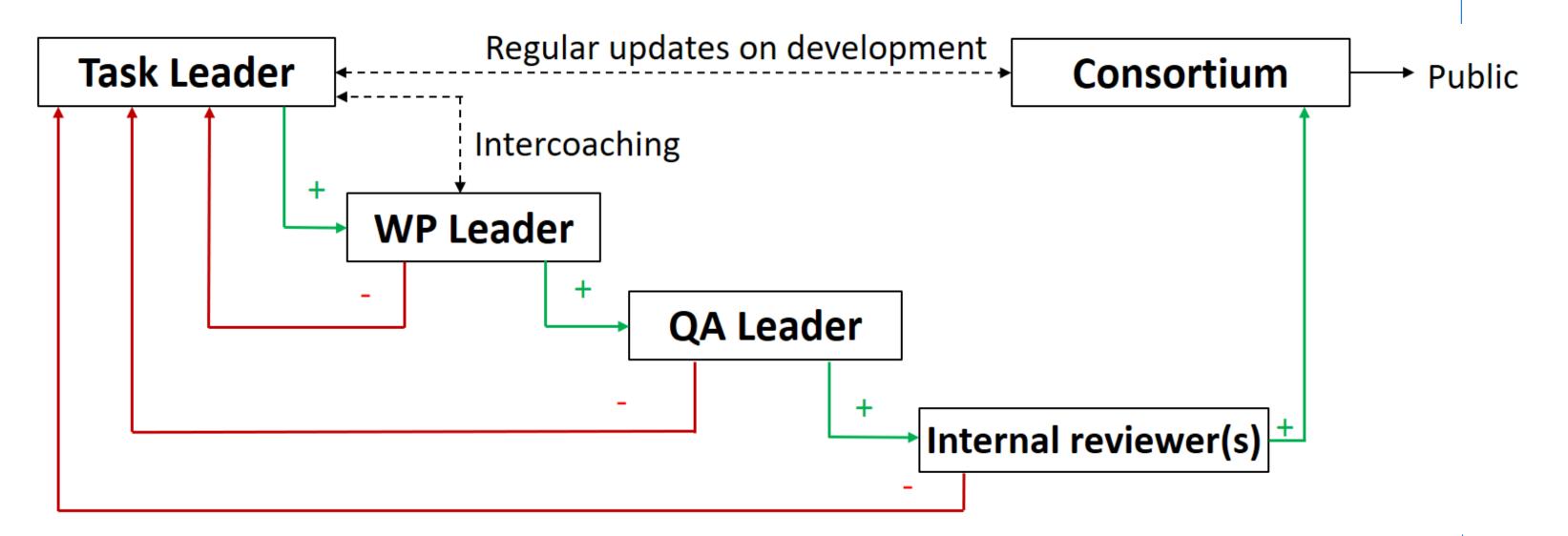
- to clarify the management structures;
- to explain roles and responsibilities of project partners;
- to specify the project administrative and financial procedures.

#### It contains:

- Project overview
- Project management
- Financial administration and reporting



## Internal peer-review process





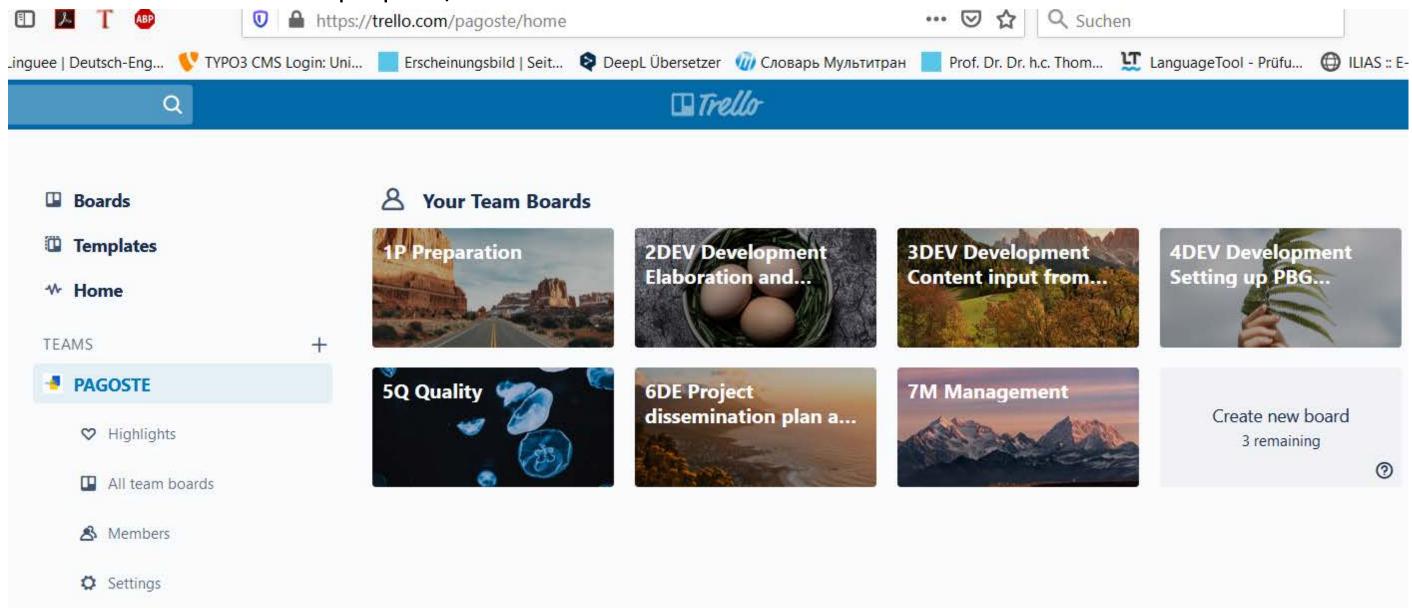
In the project, the Agile methodology is predominantly employed, though it does not exclude the elements of the traditional project methodology

Categories	Traditional	Agile
Development model	Traditional	Iterative
Focus	Process	People
Management	Controlling	Facilitating
Customer involvement	Requirements gathering and delivery phases	On-site and constantly involved
Developers	Work individually within teams	Collaborative or in pairs
Technology	Any	Mostly object oriented
Product features	All included	Most important first
Testing (QA)	End of the development cycle	Iterative
Documentation	Thorough	Only when needed



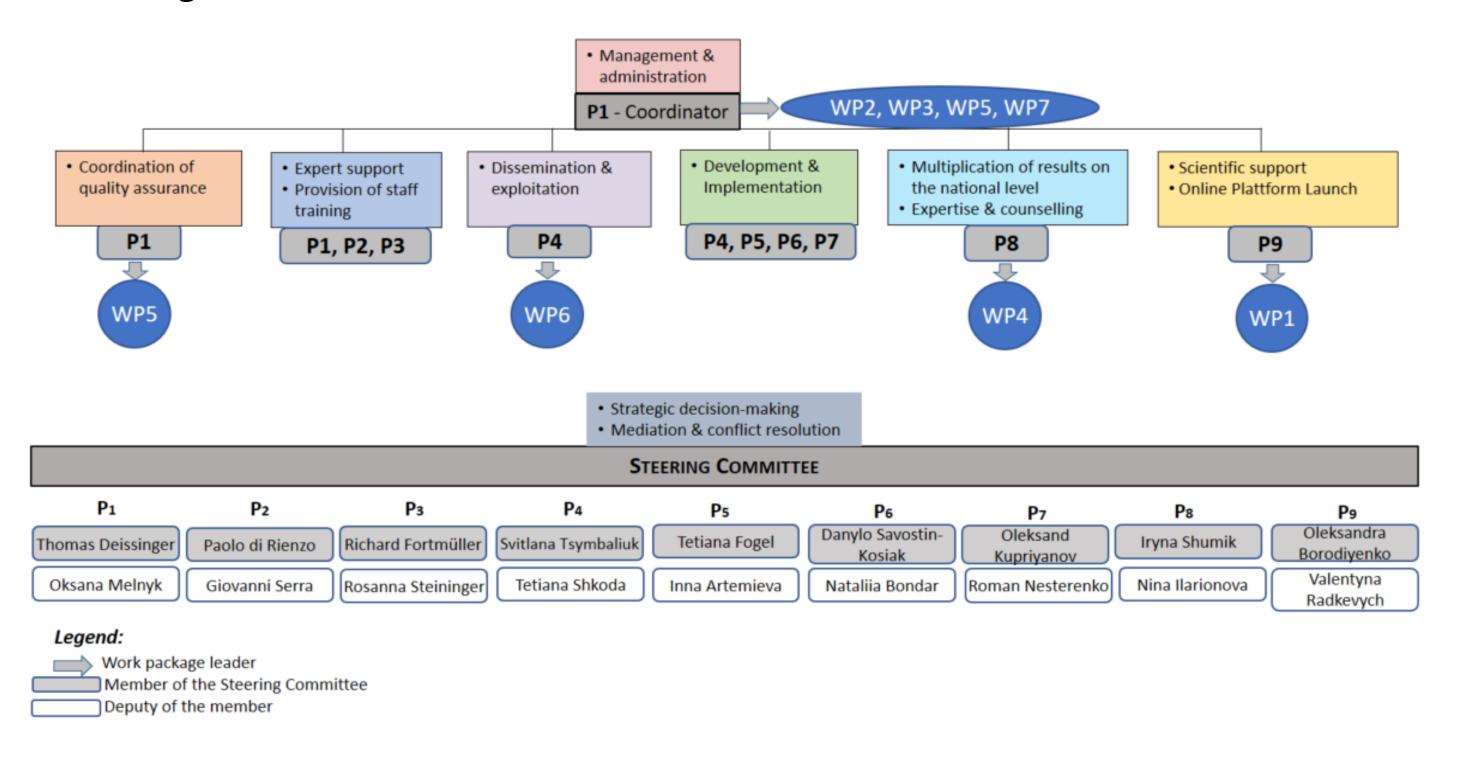


The tools from the Agile project methodology employed in the project is Kanban and Scrum (recommended). For this purpose, the software Trello is used





## **Steering Committee**





#### WORKPLAN for project year 1

	Activities	Total												
Ref.nr/ Sub-ref nr	b-ref Title (		M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
1P	Analysis of governance of vocational teacher education													
1.1.	Workshop for need analysis	1		1=										
1.2.	Developing instruments for need analysis	4		3x	1x									
1.3.	Writing reports on collected and processed data	5			2x	2x	1x							
1.4.	Organising the 1st round table on roadmap for changes	1				1x								
2DEV	Elaboration and implementation of PBG													
2.1.	Organisation of study visits of staff involved in VTE	1										1=		
2.2.	Elaborating of concepts for PBG	12					2x	2x	2x	2x	2x	1x	1x	
2.3	Piloting new structures of PBG; installing the equipment	4											1x	3x
2.4.	Organising the 2 <sup>nd</sup> round table on elaborated concepts	1											1x	
3DEV	Content input from European partners on PBG													
3.1.	Developing training materials	2					2=						2=	
3.2.	Organising staff trainings	2						1x						1x
5Q	Quality assurance of the project													
5.1.	Preparing regular reports on WP1-4, 7	5				3x	2x							
5.2.	Preparing evaluation sheets and conducting evaluations	5				1x		1x				1x	1x	1x
5.3.	Organisation of visits of external experts for evaluation													1x
5.5.	Participation in seminars of EACEA, NA in Germany	2	1=			1=								
6DE	Project dissemination plan and exploitation of results													
6.1.	Developing project branding	4	2=	2=										
6.2.	Posting news in social networks	12	1x	1x	1x									
6.3.	Sending newsletters / leaflets	2						1x						1x
7M	Coordination and management of the project													
7.1.	Conducting project meetings (workshops, video meetings)	2		1=			1=							
7.2.	Organisation of info session on software usage	1		1=										
7.3	Financial management	12	1=	1=	1=	1=	1=	1=	1=	1=	1=	1=	1=	1=



Thank you for your attention! / Дякуємо за увагу!

Do you have any questions? / Чи маєте запитання?

