



PAGOSTE

QUALITY ASSURANCE MEASURES AND FIELD MONITORING RESULTS. 2020

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QUALITY CONTROL

External quality control

- performed by the National Erasmus+ Office in Ukraine, External audit, the EACEA, external experts and a critical friend.
- The NEO in Ukraine performs three types of monitoring, based on deliverable achievement: preventive (in the first project year), advisory (after the first project year), control (after the end of project – sustainability check).
- it is also planned to combine with the staff trainings the external monitoring with the external experts
- it is planned to invite annually a critical friend, who can hint on the problems in the project implementation from the scientific point of view

Internal quality control

- is performed by all partners through regular self-evaluation and through internal project evaluation sheets.
- serves the improvement of the project management and project implementation.
- has an advisory character.
- Upon the results of self-evaluation and internal project surveys, the WP leader will present annually the results of internal quality control to the project consortium for reflection and improvement.

What	External			Internal		
	Who	How	When	Who	How	When
Project process Management	NEO Ukraine	Field monitoring	Within the 1st and next years	Project members	Internal project evaluation sheets	During PWS
				Project members	Oral feedback	During PWS
Financial management	Financial audit	External auditing	After the project end	Financial manager at UKON	Checking and monitoring documentation sent by partners	Continuously
Communication	N/A	N/A	N/A	Project members	Internal project evaluation sheets	During PWS
				Project members	Oral feedback	During PWS
WP implementation	NEO Ukraine	Field monitoring	Within the 1st and next years	WP leader	WP report	After the completion of the WP
	External experts (planned to invite the representatives of the Seminars for further training and the representatives of the Ministry for Education of Baden-Württemberg)	On-site visits and feedbacks	During the 2nd and the 3rd year	Task leader	Reports documented in minutes	During the jour fixe and PWS
				All project partners	Partners self-evaluation of work progress	Every year
Project activities/events	Participants of the events	Evaluation sheets for events, Mentimeter or other online tool	During staff trainings, round tables	Responsible and hosting partners	Self-evaluation sheets for organisation of events	During staff trainings and other events
Project deliverables	NEO Ukraine	Field monitoring	Within the 1st and next years	WP leader	WP report	After the completion of the WP
	Critical friend (researcher from the sphere VTE and VET)	On-site visits and review of relevant deliverables	Once per year	Task leader	Reports documented in minutes	During the jour fixe and project workshops
				All partners	Peer review	During the production and upon delivery of the result

Project activities/events

- Evaluation of activities by the participants:
 - Round Table 1 on 14- 15.09.2020, NTU -> positive evaluations of all aspects (see [report](#))
 - Staff Training 1 on 30.11-01.12.2020, UKON -> positive evaluations of all aspects (see [report](#))
 - Staff Training 2 on 03-04.12.2020, WU -> positive evaluations of all aspects (see [report](#))
- Self-evaluations of event organisation:
 - Valuable experience, which must be taken into account in the future
 - Practical tips of the organisers (e.g. to divide roles during the event, to check the technical requirements to the platform in advance, to conduct good pre-event communication etc. -> see [reports](#))

Successful event organisation

Partners self-evaluation of work progress

- As of 10.02 we have five completed and signed self-evaluation report, two more are completed but not signed. Two reports are missing -> **please take 30 minutes time and fill it in. It is important for us as coordinator to receive your feedback and your answers will help to draft the interim progress report**
- Overall evaluation is good. The partners feel involved into the project implementation
- The main weaknesses are connected with the delayed PA and with pandemic and consequent rescheduling of most of the events
- The main achievements named are Report “Governance of vocational teacher education in EU countries”, Institutional reports and Structural report on the need analysis of target groups; Report on self-competences of Ukrainian VET teachers, Round Table 1, Staff Training 1, Staff Training 2.
- The form must improved

Questions or comments?

Field Monitoring (18.09.2020, online)

- To continue revising, when necessary, the project Work Plan, monitor thoroughly the activities calendar and adjust all project activities taking into consideration the key project milestones and real time frames considering the possible circumstances affecting the timely project implementation schedule and wrap-up.

Done on the continuous base during the regular jour fixes and project workshops

- It is recommended to actively use a variety of QA tools and mechanisms available in the HE sphere, e.g., peer-review forms, students' feed-back forms, questionnaires for the project events participants; to use the materials of the Erasmus+ cluster workshop on QA in compliance with the Bologna process and national legislation requirements – <http://erasmusplus.org.ua/novyny/1983-materialy-klasterneho-seminaru-zabezpechennia-iakosti-osvitnikh-proham-vidpovidno-do-rekomendatsii-bolonskoho-protsesu-yevropeiskoho-prostoru-vyshchoi-osvity-ta-zakoniv-ukrainy-pro-osvitu-pro-vyshchu-osvitu-71118-m-kyiv.html>, Higher Education Reform Experts materials – <https://erasmusplus.org.ua/erasmus/ka3-pidtrymka-reform/materialy-here-team.html>, the QA materials developed within the Erasmus+ CBHE projects: 562013-Assurance System in Ukraine: Development on the Base of ENQA Standards and Guidelines (QUAERE Erasmus+ CBHE) – <http://projects.lnu.edu.ua/quaere/en/project-results/>; 586109-Implementation of Education Quality Assurance System via Cooperation of University- Business-Government in HEIs (EDUQAS Erasmus+ CBHE) – <http://web.elth.ucv.ro/eduqas/about/>.

Comment of the NEO (Ivanna Atamanchuk): to use the mentioned materials if you work in the relevant sphere. These recommendations are aimed at further sustainability

Field Monitoring (18.09.2020, online)

- To make sure that EU best practice and modern recourses, research and study results and publications are incorporated into the learning and teaching materials and reflect the project equipment among the technologies for the usage by the students if relevant.

UA partner-HEIs: please incorporate our reports into your learning materials and send to us the proofs (scan copies)

EU partners: please send to the coordinator a list of articles (5-7) in English which relate to the project topic and are in free access, so UA partners can use them for teaching. Your publications are welcomed!

Comment of the NEO (Ivanna Atamanchuk): to use European resources when writing articles, manuals, thesis. If the equipment is used for learning it must be incorporated into the learning outcomes and somewhere documented that the equipment is used for acquiring new competences by students.

Field Monitoring (18.09.2020, online)

- To ensure the usage of the EU partner universities best practices and experience and decide on the open license, open access and copyright issues.

On all project deliverables, which have some intellectual value (reports, working papers etc.) a creative commons license will be placed

- To assure the sustainability of the project, it is recommended when the project's deliverables are available, to intensify the dissemination and exploitation activities aiming at impact increase at all levels (individual, institutional, societal – business, government, local self-governance, HE sectors, international etc.) and to post the project deliverables and results (interim and final) on the project website once they are available; for the Ukrainian partners, to regularly update their Universities' webpages and focus on the project progress and achieved results and outcomes.

UA partners: please upload all project materials to your websites. All materials are on the project website or Google Drive

KNEU: ensure it and report to the project consortium during the third WS

Comment of the NEO (Ivanna Atamanchuk): enhance the project subpage at your organization and place all relevant news, photos and deliverables

Field Monitoring (18.09.2020, online)

- To use the NEO-Ukraine and Ministry of Education and Science of Ukraine for promotion of the project results and outcomes to ensure expected impact and sustainability for the project achievements in the HE and VET spheres for other universities which are potentially involved and interested in the spheres related to the project.

KNEU: keep in touch with the NEO of Ukraine

MESU: upload some project results on the website

- It is important for the Ukrainian partners to consider the participation of Universities' personnel in the project professional development activities as official recognition of their in-service training (accumulating training hours/credits) what will work as motivation for staff.

Comment of the NEO (Ivanna Atamanchuk): add learning hours and credits and learning outcomes into the certificates

- To use all the possibilities of the current project and available resources of the European project partners in exploitation of ICTs.

Comment of the NEO (Ivanna Atamanchuk): in our project it works good.

Field Monitoring (18.09.2020, online)

To develop criteria of students selection for mobility in the frame of the project.

UA partners: submit your criteria to the coordinator by the third project workshop

Comment of the NEO (Ivanna Atamanchuk): address your international offices because they usually have all these procedures developed. Try to recognize the credits and include the results of the mobility into their diploma supplements.

- It is recommended, in cooperation with the MESU as a project partner to prepare the paper with recommendations on partnership-based governance (PBG) in VET teacher education for the national level as well as to present the other appropriate research/scientific outputs (as a spin-off too) of the project at the national level.

One of the tasks of WP4

Field Monitoring (18.09.2020, online)

- To invite the representatives of national associations of employers, National Qualifications Agency, other stakeholders as evaluation experts for feedback and assessment of outputs (*incl.* research/scientific papers) to be achieved within the project.

Any suggestions?

Comment of the NEO (Ivanna Atamanchuk): you can use the contact of the NEO+ to reach out the experts from the National Qualifications Agency. Consider

- To ensure the synergy with the EU Erasmus+ projects realized in the Ukrainian project partner universities as well as with the project 609995-EPP-1-2019-1-PL-EPPKA2-CBHE-SP “Qualifications recognition support for Ukrainian universities” concerning development of standards and technologies

The coordinator will try to contact the project coordinator of the QUARSU.

Any further suggestions?

Comment of the NEO (Ivanna Atamanchuk): invite the representatives of QUARSU and NQA to the round table and other events